

BYLAWS
Democrats for Palestinian Rights - Bay Area (DPR-BA)
Finalized on Nov 2, 2024

Article I Name

- 1.1 The name of this organization shall be the Democrats for Palestinian Rights - Bay Area. It shall be referred to as either the “Democrats for Palestinian Rights - Bay Area” or “DPR-BA”, and, within these Bylaws as “DPR-BA”.
- 1.2 The DPR-BA shall be affiliated with the California Democratic Party duly accredited (or chartered) by the Santa Clara County Democratic Central Committee.
- 1.3 For any area not specifically articulated within these bylaws, we defer to the DPR-BA Charter for guidance and instruction.

Article II Purpose

- 2.1 Purpose:** The purpose of DPR-BA is to promote an equitable and just future for Palestinians through US domestic and foreign policy.

The DPR-BA will organize activities that promote leadership in political activities for Palestinians and allies, educate the community on relevant issue, political processes and issues of importance of the local Palestinian community and the Democratic Party, promote Palestinian-Americans and allies to office locally, statewide and nationally, and provide a vehicle through which its members may actively participate at all levels of the Democratic Party. To that end, the DPR-BA will focus on the following (not an inclusive list):

- 2.1.1 Advocacy for Palestinian human rights
- 2.1.2 Advocacy on domestic policy, local government initiatives (including on employment harassment, etc.)
- 2.1.3 Advocacy on foreign policy in Palestine/Israel
- 2.1.4 Shaping local, state and national party positions
- 2.1.5 Endorsement of local candidates
- 2.1.6 Building relationships with other communities
- 2.1.7 Educate, advocate, lead, participate, holding meetings to reach broader audience
- 2.1.8 Actively work to counteract anti-Palestinian racism and hate in all its forms, including ensuring student safety. Anti-Palestinian racism, defined as a form of racism that seeks to silence, exclude, erase, criminalize, stereotype, or dehumanize Palestinians and allies.
- 2.1.9 Promote community events
- 2.1.10 Young voter engagement

Article III Membership

3.1 Eligibility

- 3.1.1 All registered Democrats who support Palestinian equal rights including Palestinian right of return in accordance with US local, national, and international, laws shall be

eligible for membership upon payment of dues.

3.1.2 Persons who pledge to be unequivocally against colonialism.

3.1.3 Individuals interested in joining need to provide a minimum of 2 references/sponsors.

If a potential member cannot provide two sponsors, they are eligible to go through an interview process. This interview process must be with one or more officers:

President, VP, Outreach/Membership Director.

3.2 Members in Good Standing. An individual shall be considered a member in good standing and eligible to vote on DPR-BA matters if and only if:

3.2.1. Eligibility for membership, per section 3.1, has been verified by one or more officers and the Outreach/Membership Director; and

3.2.2. The member has paid all DPR-BA dues per section 3.6

3.3 Non-voting members. Non-voting membership is open to youth interested in participating as well as adults not-registered as democrats. These non-voting members are encouraged to pay the same annual dues as voting members as outlined in section 3.6.

3.4 Suspension or Termination of Membership. Membership of an individual shall be considered terminated if the individual is no longer eligible for membership per Section 3.1 of these Bylaws or if membership dues are delinquent by more than three (3) months. Members may also be removed from the current DPR-BA membership roster with their specific request and/or consent. An individual may have their membership suspended or terminated for disruptive or unethical (e.g. disclosure of confidential information or misrepresenting the DPR-BA in public spaces) behavior that hinders the functioning of DPR-BA following a two-thirds (2/3) vote of members in good standing present and voting, with quorum. The Board has the authority to decide on whether membership terminations, suspensions and bans will be temporary or permanent.

3.5 Membership Duration. Membership shall run from January 1st to December 31st during each given year. Dues are paid on a calendar year basis and are due in the month of January of each year. Members who join after the first month of each year will be expected to pay their dues upon joining and their membership will be considered active until December 31st of the same year they joined. Dues can be prepaid for one or more subsequent years subject to increases in the amount for membership. Dues are not refundable.

3.6 Membership Dues Scale. Dues shall be paid by all voting members on an annual basis. Non-voting members are encouraged to pay membership dues. Memberships will be automatically renewed on January 1st of each year for another 12 month-term subject to payment of dues, unless a member informs the Board or Membership Director of their request to cancel their membership a minimum of 15 days in advance of January 1st of each given year. The amount for membership shall be determined once a year by the Board. Annual dues may be reduced or waived for individuals due to financial hardship.

Student membership	\$15/year (with verification student ID)
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Individual Membership	\$35/year
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Family* Membership	\$50/year
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*Family defined as relatives living in the same household/address

Article IV Executive Board, Officers and Directors

4.1 DPR-BA Board Composition. Members in good standing shall elect the DPR-BA

leadership called the Executive Board. The Executive Board shall be composed of a minimum of 3 Officers and up to a total of 9 voting Officers and Directors. Officers and Directors will serve uncompensated. The club shall have the following Officers and Directors, defined as mandatory positions and optional positions:

4.1.1. Officers

- President (mandatory)
- Vice President (optional)
- Secretary (mandatory)
- Treasurer (mandatory)

4.1.2. Officers Roles and Responsibilities:

4.1.2.1 Role and Duties of the President. The President has a strategic role to play in representing the vision and purpose of DPR-BA. The President has general oversight over and input into all programs, finances, and committees of DPR-BA and works to ensure the success of the club. The President ensures the proper functioning of the Executive Board, that there is full participation at meetings, all relevant matters are discussed, and that effective decisions are made and executed. The President shall:

- 4.1.2.1.1. Establish the formal business agenda for meetings and facilitate over all DPR-BA Executive Board and general membership business meetings;
- 4.1.2.1.2. Serve as spokesperson on behalf of the Club;
- 4.1.2.1.3. Represent the Club at the meetings of the Santa Clara County Democratic Central Committee, and designate the alternate representatives from the board;
- 4.1.2.1.4. Oversee the preparation and filing of any paperwork required to be filed in compliance with the law and regulatory agencies, such as the IRS and FPPC;
- 4.1.2.1.5.. Oversee the content of member and public communications and the timely communication of information from the Democratic Party to the Board and Club members

4.1.2.2 Role and Duties of the Secretary. The Secretary maintains all of the meeting records that are important for the smooth operation of DCS, thereby upholding legal requirements, and helps DCS to have historical memory, cohesiveness, accountability, and consistency of action. The Secretary shall:

- 4.1.2.2.1 Act as custodian of DPR-BA governing documents;
- 4.1.2.2.2. Keep a correct and accurate record of attendance and proceedings (minutes) of all Board meetings;
- 4.1.2.2.3 Take minutes of any formal business conducted at general membership meetings such as motions made or resolutions passed, recording votes taken;
- 4.1.2.2.4 Circulate draft minutes to the respective voting members of the meetings in a timely fashion; collate/consolidate any feedback/edits to the minutes to submit for approval;
- 4.1.2.2.5. Send a reminder notice of each decision requiring action to the relevant person, and report on actions or matters arising from the

previous minutes.

4.1.2.2.6. Ensure that the approved minutes and documents of these meetings are available for member access;

4.1.2.2.7. Maintain a list of current committees and committee members, with the assistance of committee chairpersons.

4.1.2.3 Role and Duties of the Treasurer. The Treasurer administers DPR-BA's financial affairs, ensures that proper financial records and procedures are kept, and provides the Board with an overview of DPR-BA's finances that helps the Board ensure the organization's viability and make financial plans and reports. The Treasurer shall:

4.1.2.3.1 Keep accurate account of all Club funds, including restricted contributions received;

4.1.2.3.2 Collect, process, and deposit checks in a timely fashion, endorse checks "for deposit only" immediately upon receipt, and manage the Club's banking relationship;

4.1.2.3.3 Prepare a list of all cash and checks immediately upon receipt and relay that information to the Board and Membership Director;

4.1.2.3.4 Track and maintain up-to-date records of membership dues payments and donations received;

4.1.2.3.5 Maintain an orderly file of duplicate deposit slips, copies of all checks, financial statements, and receipts;

4.1.2.3.6 Disburse funds as directed by the Board and key financial commitments;

4.1.2.3.7 Present a draft annual budget two months before the end of the fiscal year (January 1st to December 31st);

4.1.2.3.8 Submit written financial and budget reports at each meeting of the Board and/or as requested by the President;

4.1.2.3.9 Report to the General Membership on the finances of the Club on a quarterly basis;

4.1.2.3.10 Assist with the preparation and filing of any financial statements and paperwork required to be filed in compliance with the law and regulatory agencies, such as the IRS and FPPC; and

4.1.2.3.11 At the discretion of the President, chair the Finance committee and develop the annual budget.

4.1.3 Directors:

Outreach/Membership Director (optional)

Communications Director (optional)

Youth Ambassador (optional)

Political Director (optional)

County Representative: [each county that charters a club under this umbrella is eligible to have a single representative on the board] (optional)

Club Advisor (non-voting member)

4.1.3.1. Directors' Roles and Responsibilities: To be defined.

Article V Election of Executive Board

- 5.1 Election of the Executive Board shall happen each year at the January General Membership meeting. In order to be elected, members must be in good standing for at least 60 days prior to elections. Appointments must be in good standing at least 30 days prior to appointment.
- 5.2 Term of office will be 1 year (12 months) without any term limits.
- 5.3 Nominations for the Executive Board will come from the voting membership.

Article VI Amendment of ByLaws

- 6.1. Amendments to the bylaws may be proposed by a member of the Board or a voting member; and if approved by the Board, put to a vote at a General Membership meeting. The proposed amendment/changes to the ByLaws need to be sent to all members in good standing at least fifteen (15) days ahead of the meeting date where the proposed amendments will be discussed and voted on.
- 6.2 Proposed changes to the ByLaws must be voted on by the Board and members in good standing. Any amendments to the changes proposed to the ByLaws will need to be fully vetted by the Board prior to voting. The Board shall take input from the members at the meeting and submit a revised version of the ByLaws at a future meeting that is acceptable. All proposed Bylaws amendments must go through the vetting and notification process outlined in Sections 5.1 above.
- 6.3. Adoption of amendments shall require the establishment of a quorum and a two-thirds vote of members in good standing present and voting, and shall take effect immediately unless otherwise stated in the amendment.

Article VII - Dissolution

- 7.1. Dissolution of DPR-BA requires unanimous approval of the Board and approval of two-thirds of members in good standing.
- 7.2. Upon dissolution, all remaining assets (after expenses/liabilities are accounted for) are to be disbursed to a Democratic Party organization selected by the Board.